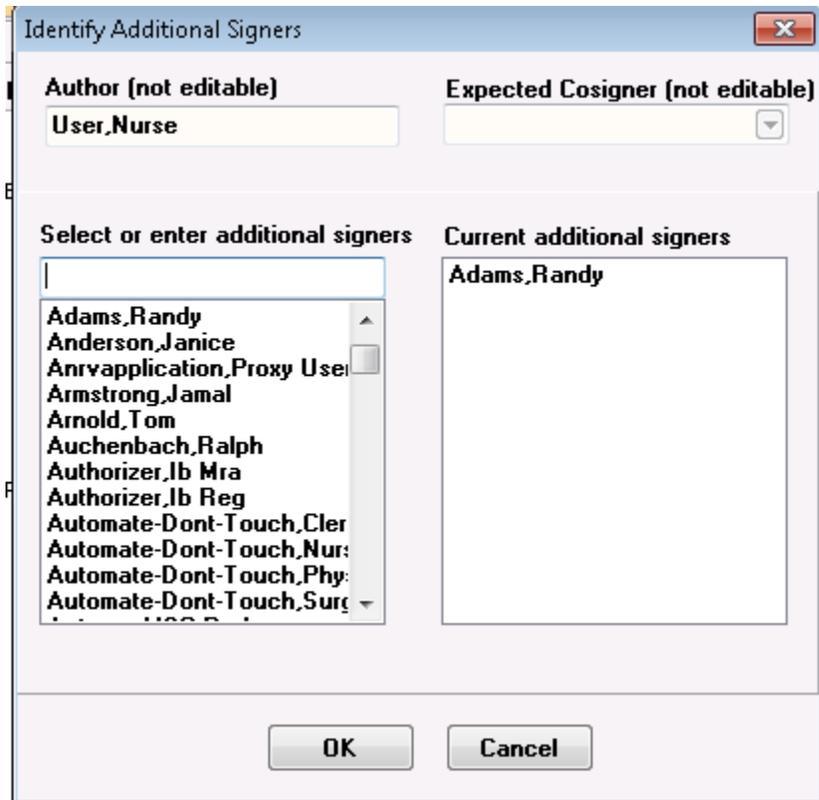


How to remove an Additional Signer

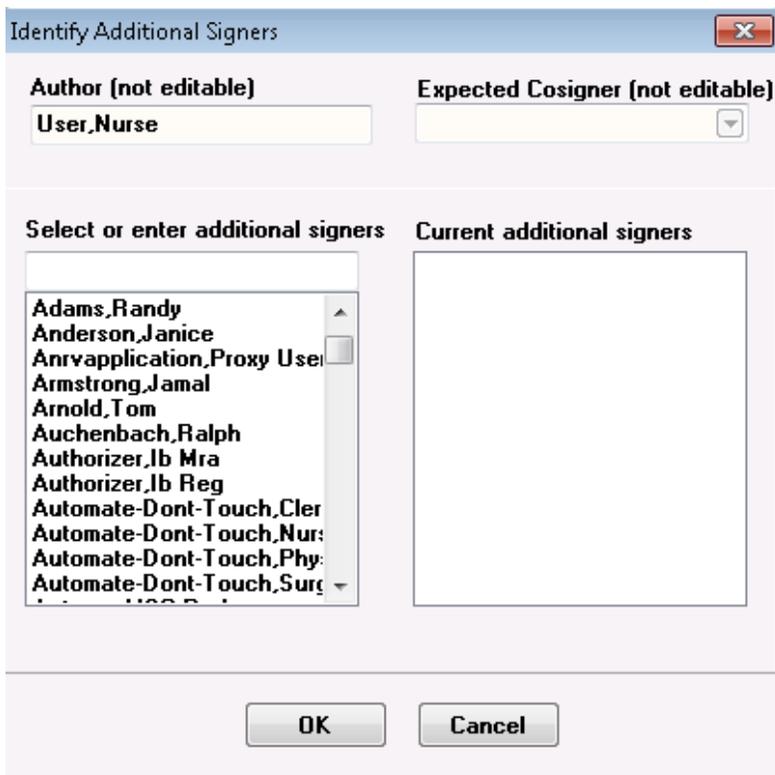
The screenshot displays a medical software interface with a top navigation bar containing tabs for COVERSHEET, PROBLEM LIST, VITALS, ORDERS, MEDS, LABS, WELLNESS, IMMUNIZATIONS, NOTES, CONSULTS, and MDTP. The 'NOTES' tab is active. Below the navigation bar is a menu bar with 'File', 'View', 'Action', and 'Options'. The main content area shows a note titled 'Adm: 01/28/11 12 LEAD EKG, ICU, NURSE USER (Nov 07,17@15:52)'. The note text includes: 'LOCAL TITLE: 12 LEAD EKG', 'DATE OF NOTE: NOV 7,2017@15:52', 'ENTRY DATE: NOV 7,2017@15:52:44', 'AUTHOR: USER,NURSE', 'EXP COSIGNER:', 'URGENCY:', and 'STATUS: COMPLETED'. The note content also contains: 'Testing additional signer.', '/es/ NURSE USER', 'REGISTERED NURSE', 'Signed: 11/07/2017 15:53', and 'Receipt Acknowledged By: * AWAITING SIGNATURE * ADAMS,RANDY'. A context menu is open over the note, listing various actions such as 'Cut', 'Copy', 'Paste', 'Reformat Paragraph', 'Find in Selected Note', 'Replace Text', 'Check Grammar', 'Check Spelling', 'Copy into New Template', 'Add to Signature List', 'Delete Progress Note...', 'Edit Progress Note...', 'Make Addendum...', 'Save without Signature', 'Sign Note Now...', 'Identify Additional Signers' (highlighted with a red box), 'Create Referral Note CCDA...', 'Attach Image...', and 'View Consult Details'. The bottom of the interface shows a status bar with 'USER,NURSE', 'VISTA.GOLD.MEDSPHERE.COM', and 'GENERAL HOSPITAL'.

1. Author of the Note that has attached the Additional signer needs to log into the patient chart and find the note that needs the Additional Signer removed.
2. Right click within the note to pull up the menu above.
3. Left click on the "Identify Additional Signers"

How to remove an Additional Signer



4. Highlight the name in the “Current Additional Signers” window.



5. The name will disappear, then click OK.

How to remove an Additional Signer

The screenshot displays a medical software interface with a top navigation bar containing tabs for COVERSHEET, PROBLEM LIST, VITALS, ORDERS, MEDS, LABS, WELLNESS, IMMUNIZATIONS, NOTES, and CONSULTS. The NOTES tab is active. Below the navigation bar is a menu bar with File, View, Action, and Options. The main content area shows a note titled "Adm: 01/28/11 12 LEAD EKG, ICU, NURSE USER (Nov 07,17@15:52)". The note text includes: LOCAL TITLE: 12 LEAD EKG, DATE OF NOTE: NOV 7,2017@15:52, ENTRY DATE: NOV 7,2017@15:52:44, AUTHOR: USER,NURSE, EXP COSIGNER, URGENCY, and STATUS: COMPLETED. The note content also contains "Testing additional signer.", "/es/ NURSE USER", "REGISTERED NURSE", and "Signed: 11/07/2017 15:53". On the left side, there is a "Last 100 Signed Notes" list with entries for "Nov 07,17 12 LEAD EKG" and "Feb 17,11 ADVANCE". At the bottom, there are buttons for "/ Templates" and "New Note", and a status bar showing "Vital Measurements: BP, P, CVP, R, PN, WT", "USER,NURSE", "VISTA.GOLD.MEDSPHERE.COM", "GENERAL HOSPITAL", and "09-Nov-2017 15:34".

6. The Additional Signer has been removed.