## **How to Clear Pending Pharmacy Orders**

Select Systems Manager Menu Option: **Test an option not in your menu** 

Option entry to test: MSCPS NONVERIFY CLEAN UP Non-Verified Pharmacy order clean up

Hours of Non-Verified Orders to Maintain: (24-2400): 24//??

Non-Verified Orders older than this number of hours will be deleted.

Hours of Non-Verified Orders to Maintain: (24-2400): 24// DEC 1,2014@11:00

Suppress printing of Chart Copy for the units impacted by this process? **YES**// ?? It is recommended to suppress printing, so leave as YES.

Answer 'NO' for normal Chart Copy printing during this process.