

# **Consult Reporting User, Configuration Guide**

# **Recommended Users**

- Clinical Application Coordinators (CACs)
- Providers
- Nurses
- Administrators

# Configuration

The Consult Reporting module is added above the Patient Record tab after signing into CareVue's update mode. Contact Medsphere Customer Care (http://support.medsphere.com/ and 1-877-633-7743) for Consult Reporting module implementation support.

# **Consult Reporting**

The CareVue Consult Reporting functionality assists with tracking consult requests across patients. The Consult Reporting tab is added at the top level of CareVue.

🝚 OpenVista CareVue - QA730 - qalinuxgtm02.medsphere.com - MCPHERSON,JULIE	E SM	- • •
User Patient Refresh Data Tools Help Add/EditeSig Clear Clear and Lock	Dosing Calculator Graphing Inbox	
PRIVACY NOTIFICATIONS PATIENT CHART RESOURCES ED DASHBOARD	SURGERY TRACKER SURGERY SCHEDULING eRx RENEWALS CONSULT REPORTING ENHANCED PEHR	
Search <all dates=""></all>		
Services Selected Services CAI ADULT IMMUNIZATION CONSULT ALLERGY SN ANESTHESA CONSULT CARDIOLOGIANS CARDIOLOGIANS CUNICAL DETTIAN E-HINS CUNICAL DETTIAN CUNI	Statuses Attention Selected Attention  Statuses Attention  Attenti	Search Clear Export
Patient MRN Service Status Account Number Created Date Ordered By Attention F	Reason Completed Date Completed By Turnaround Time Patient Location Patient Room	

Figure 1: Consult Reporting Tab

## **Consult Reporting Functional Overview**

### The Consult Reporting tab:

- Search: Enter a date range or accept the All Dates default.
- Status: Pending is the default. Check the boxes for additional statuses to add them to the report.
- Selected Services: All is the default. Limit the report to desired services by highlighting one or more options in the Services menu and clicking the right-facing arrow. Remove previously selected services by highlighting one or more options in the Selected Services menu and clicking the left-facing arrow.
- Selected Attention: All is the default. The Attention filter is based on the user identified in the Attention field of the consult order. Filter by selecting one or more Attention field users.

### The Selected Attention box:

When adding one or more users to the **Selected Attention** box, a check box allows users to include unassigned consults that have no data in the **Attention** field of the consult order.



*	Clear	
•	Export	
4		
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Figure 3: Include Unassigned Check Box

- Search: Click the Search button to display all consults that match search selections.
- **Clear:** Use the **Clear** button to clear search selections and grid data.
- **Export:** Export the report to a Comma-Separated Values (CSV) file using the **Export** button.

earch <all dates=""></all>	NT CHART RE	SOURCES ED DASHBOA	RD SURG	SERY TRACKER SU	URGERY SCHEDULING	eRx RENEWALS Con	sult Reporting Enha	nced PEHR	
ervices	Selecter	1 Services		<b>C</b> 11	Attention		Selected Atte	ntion	
ADULT IMMUNIZATION CONSULT ALLERGY ANESTHESIA ANESTHESIA CONSULT CARDIAC REHAB CARDIOLOGY CARDIOLOGY CARDIOTHORACIC SURGERY CONSUL'	<all></all>	i services	4	Statuses	ALBERTS, ROBE ALBERTS, SURC ANDERSON, JA ARNOLD, TOM ASHLEY, SUSAI AUCHENBACH AUTOMATE-D	SERY INICE		Sea Ch	ear bort
7 Results found.	MRN	Service	Charles	Account Number	Created Date	Ordered Pro	Aut	0	Com
Patient A KOOPER LYN	1231	CARDIOLOGY	Status	Account Number		Ordered By KEEP.NIGEL	Attention	Reason	Comp
PATIENT, CLINICAL F	TST900000101	ALLERGY	PENDING		03/13/2009 02:46 PM	MANAGER.SYSTEM	MANAGER SYSTEM	test	
STUCK.PEHR	1632	HEMATOLOGY	PENDING	EMS789	01/31/2018 02:47 PM	STUCK PHYSICIAN	STUCK PHYSICIAN	testing	
TEST.ADMIT	1002	CARDIOLOGY	PENDING		07/20/2011 11:10 AM		CLINICAL CLERK	test	
TEST AILEEN TEST	1040	CLINICAL DIFTITIAN	PENDING	567899	09/30/2011 03:28 PM	CLINICAL PHYSICIAN	MANAGER SYSTEM	test	
TEST.BRANDON			PENDING	928392810293	06/12/2009 03:27 PM	NUNEZ VANGIE	CLINICALPHYSICIAN	N test	
EST.BRANDON	201500094	ALLERGY	PENDING	8293829281	02/04/2010 07:38 PM	MANAGER SYSTEM	NUNEZ VANGIE	test	
TEST.BRANDON	201500094	ALLERGY	PENDING	8293829281	11/20/2012 10:53 AM	MANAGER SYSTEM	BEATTY PATRICK	testing	
TEST, BRANDON	201500094	HEMATOLOGY	PENDING	8293829281	02/04/2010 07:38 PM	MANAGER, SYSTEM	CLINICAL PHYSICIAN	test	
EST, BRANDON	201500094	SURGERY	PENDING	928392810293	06/12/2009 03:28 PM	NUNEZ, VANGIE	CLINICAL, PHYSICIAN		
rest, HAZEL TEST	1041	ALLERGY	PENDING	34566123	05/20/2011 09:34 AM	MANAGER, SYSTEM	CLINICAL, PHYSICIAN	test	
rest, HAZEL TEST	1041	CARDIOLOGY	PENDING	34566123	05/20/2011 10:32 AM	MANAGER, SYSTEM	CLINICAL, PHYSICIAN	test	
	1008	ALLERGY	PENDING	9283920192	06/22/2009 06:18 AM	USER, PHYSICIAN	USER, PHYSICIAN	TEST	
TEST, NUNEZ		DECOMPATION THERAPY	PENDING		12/17/2012 12:49 PM	MANAGER, SYSTEM	CLINICAL, LPN	Patient needs respiration therapy ASAP	
FEST,NUNEZ FEST,PATIENT B	1164	RESPIRATORY THERAPY							

Figure 2: Example Consult Report showing all pending consults for all dates and all services

## Search selection options and reporting grid:

Informational text displays in red above the report grid when search selections change but the report has yet to be updated.



Search <all dates=""></all>	•				
Services			Selected S	ervices	
			<all></all>		
ADULT IMMUNIZAT ALLERGY ANESTHESIA ANESTHESIA CONS CARDIAC REHAB CARDIOLOGY CARDIOTHORACIC CLINICAL DIETITIAI E-HIMS	SULT SURGERY CON	ISUL-			
No Results found Crit	eria changed - pr	ess Search to	update res	ults.	
Patient	MRN	Service		Status	Account Number

Figure 4: User Navigation Assistance Text

Double click a consult in the report grid to go to the consult in CareVue Consults tab.

ADULT IMMUNIZATION ( ALLERGY ANESTHESIA CONSULT CARDIAC REHAB CARDIOLOGY CARDIOTORACIC SUR CLINICAL DIETITIAN E-HIMS CMODELERGIA CONSULT MINISTRATION CONSULT CLINICAL DIETITIAN		Selected Services	5	•	Statuses PENDING ACTIVE COMPLETE DISCONTINUE	AUTOMATE-DO	ĞËRY NICE N. RALPH DNT-TOUCH,NURSE DNT-TOUCH,PHYSICIAN		Selected Attention <all></all>			Search Clear Export
10 Results found. Criteria	changed - press	s Search to update results.										
Patient	MRN	Service	Status	Account Number	Created Date	Ordered By	Attention	Reason	Completed Date	Completed By	Turnaround Time	Patient Locati
ZAVALA, STWO THREE	1087	ANESTHESIA CONSULT	PENDING	111	02/22/2012 03:53 PM	MANAGER, SYSTEM	MANAGER, SYSTEM	test				PSYCH
HOLMAN, MARIAH L	1000000496	ALLERGY	PENDING	200000749	01/05/2018 11:05 AM	HOLMAN, JOY	ARNOLD, TOM	bleeding				PSYCH
HOLMAN, ADTFOUR	1000000486	ALLERGY	PENDING	2000000777	10/11/2017 04:09 PM	HOLMAN, JOY	HOLMAN, PHYSICIAN	coughing				OUTPATIENT
HOLMAN, CAROLYN M	100000507	ALLERGY	PENDING	200000812	01/09/2018 10:19 AM	HOLMAN, JOY	HOLMAN, PHYSICIAN	sneezing				PSYCH
TEST, HAZEL TEST	1041	CARDIOLOGY	PENDING	34566123	05/20/2011 10:32 AM	MANAGER, SYSTEM	CLINICAL, PHYSICIAN	test				MED/SURG
TEST, AILEEN TEST	1040	CLINICAL DIETITIAN	PENDING	567899	09/30/2011 03:28 PM	CLINICAL, PHYSICIAN	MANAGER, SYSTEM	test				PSYCH
TEST, BRANDON	201500094	ALLERGY	PENDING	8293829281	02/04/2010 07:38 PM	MANAGER, SYSTEM	NUNEZ, VANGIE	test				MED/SURG
TEST, BRANDON	201500094	HEMATOLOGY	PENDING	8293829281	02/04/2010 07:38 PM	MANAGER, SYSTEM	CLINICAL, PHYSICIAN	test				MED/SURG
		4115001	DENIDING.	9283920192	06/22/2009 06:18 AM	USER PHYSICIAN	USER.PHYSICIAN	TEST				MED/SURG
TEST,NUNEZ	1008	ALLERGY	PENDING	9283920192	00/22/2005 00.16 AM	USER, FRI SICIAN	USEN,I ITT SICIAN	ILJI				MED/JONG

Figure 5: Accessing Consult in CareVue Consult tab